



Faculty of Law / Practical Legal Training (PLT)

# Application Form Recognition of Prior Placement

## Graduate Diploma in Legal Professional Practice UNSW PLT

### INSTRUCTIONS

Use this form to apply for Recognition of Prior Placement for work placements undertaken previously. For this prior placement to be approved retrospectively, it must meet the requirements of the Graduate Diploma in Legal Professional Practice's (GDLPP) workplace experience rules. This form can be used for courses:

- **PLTX1300 Workplace Experience 1**
- **PLTX2020 Workplace Experience 2**

A prior placement may be approved for workplace experience undertaken within two years of commencing the coursework in the GDLPP.

When submitting this form, you must upload both student declaration forms (*Student Declaration Part A: Placement Details* and *Student Declaration Part B: Post-placement*) associated with this placement.

If you wish to apply for Recognition of Prior Placement for more than one placement, use separate sets of forms for each placement.

If approval is given for your placement, you will be provided with an approval notification. Upload your approval notification, your signed *Student Declaration Part A* and a completed *Student Declaration Part B* form to the document folder in the relevant course, PLTX1300 or PLTX2020.

*The requirements set out for workplace experience are consistent with the 'Standards for PLT Workplace Experience' adopted by the Law Admissions Consultative Committee and the New South Wales Legal Profession Admission Board.*

### STUDENT INFORMATION

Student ID Number: \_\_\_\_\_

Name: \_\_\_\_\_

Contact phone/mobile: \_\_\_\_\_

PLT Term start: \_\_\_\_\_

### PLACEMENT INFORMATION

Firm/organisation: \_\_\_\_\_

Address of placement: \_\_\_\_\_

Start of placement: \_\_\_\_\_

End of placement: \_\_\_\_\_

## ASSOCIATED DOCUMENTATION

This placement is for:

Upload associated **Student Declaration Part A: Placement Details** form:

Upload associated **Student Declaration Part B: Post-placement** form:

Upload any other documents relevant to this application:

## APPLICATION DECLARATION

- I wish to apply for Recognition of Prior Placement, and I have attached my completed *Student Declaration Part A: Placement Details* form and *Student Declaration Part B: Post-placement* form that are associated with this placement.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please Note:** Failure to provide accurate information may result in your placement not being recognised. This may result in a delay to your admission as a lawyer. Please refer to information contained on the LPAB website for admission deadlines <http://www.lpab.justice.nsw.gov.au/Pages/publications-resources/important-dates.aspx>